



## Ponoka Family & Community Support Services

### Board Meeting Minutes

December 23, 2020

**Present:** Lynn Lawrence (Chairperson-Via Zoom), Gerry McCracken (Member at Large-Via ZOOM), Ed Seto (Member at Large-Via Zoom), Sharon Koleyak (Member at Large-Via ZOOM), Mark Matejka (County of Ponoka Rep-Via Zoom), Sandra Lyon (Town of Ponoka Rep – Via ZOOM), Debby Grant (Vice Chair-Via Zoom) and Shannon Boyce-Campbell (Executive Director)

**Regrets:** Alana Cissell (Member at Large)

**Recording Secretary:** Shannon Epp (Office Manager)

This ZOOM meeting was called to order at the Ponoka FCSS office by Lynn Lawrence, Chairperson at 10:05 am. This is a special meeting to discuss PONOKA PROUD grant applications.

- 1.0 Citizens on Patrol:** This grant application for \$3000.00 had been approved via email votes and will be ratified at the January meeting.
- 2.0 4H Renegade Riders/Silver Valley Riders:** This grant application has been tabled until the January 11<sup>th</sup> meeting.
- 3.0 Youth For Christ:** The Central Alberta YFC group requested an extension of their 2020 FCSS Grant as the full amount of the funds granted (\$10, 949.00) were not utilized within the December 31, 2020 deadline.

**20-74 Motion:** Gerry McCracken moved to allow the Youth Unlimited Central Alberta YFC group to spend unused grant funds in the amount of \$2131.58 to be used as outlined in application. **Carried.**

- 4.0 Critical Care Supports:** Discussion arose regarding the YFC current PONOKA PROUD grant application. Executive Director, Shannon Boyce-Campbell explained to the Board that the program is hosted in Ponoka and available to residents within the town and county. The Executive Director also informed the Board that after discussion with Joyce Mellott regarding a previous application; if an application aligns with the mandates and outcome measures of the FCSS Act, they are applicable for FCSS funding, at the discretion of the Board.

**20-75 Motion:** Mark Matejka moved to approve the grant request in the amount of \$13,825.00 to the Youth Unlimited YFC. **Carried.**

- 5.0 Ponoka Calm, Steady and Strong Program:** Executive Director, Shannon Boyce-Campbell was able to forward some info from True Connection Yoga Therapy regarding participant applicability and access. The program intent includes community connection during the pandemic. Board members recommended offering this program through FCSS with a registration process and questionnaire. Shannon Boyce-Campbell to create an intake form and assist in program promotion.

# Minutes

**20-76 Motion:** Mark Matejka moved to approve the grant request as a pilot project at a subsidy rate of 50% per participant for 3 months to a maximum amount of \$2700.0. The program will be administered by FCSS with a registration process and data collection. **Carried.**

## **6.0 Next Meeting:**

The next regularly scheduled Board meeting will be Monday January 11, 2021 at 4:30 p.m. via Zoom or in the Ponoka FCSS Boardroom if permitted by pandemic restrictions.

**20-77 Motion:** Mark Matejka moved to adjourn the meeting at 11:05 am. **Carried.**

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Chairperson  
Lynn Lawrence

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Executive Director  
Shannon Boyce-Campbell

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Recording Secretary  
Shannon Epp

Date Approved: \_\_\_\_\_