



Ponoka Family & Community Support Services Annual General Meeting Minutes October 16, 2017

Members Present: Doug Gill (Board Chairperson), Lauralee Wygiera (Member at Large), Jack Surbey (Member at Large), Debby Grant (Member at Large), Lauraine Weir (Member at Large), Mark Matejka (County of Ponoka Representative), Sandra Lyon (Town of Ponoka Representative), Alana Cissell (Member at Large)
Non-Members Present: Shannon Boyce-Campbell (Executive Director), Donna Davies, Amanda Henderson-Kada
Recording Secretary: Shannon Epp (Office Manager)

1.0 Call to Order: The meeting was called to order by Doug Gill, Board Chair at 4:37 p.m.

2.0 Determination of Quorum: As eight of ten members were present, a quorum was declared.

3.0 Adoption of Agenda:

2017-AGM1: Moved by Lauraine Weir that the agenda of the 2017 AGM be adopted as circulated.
CARRIED.

4.0 Minutes of the 2016 AGM:

2017-AGM2: Moved by Lauraine Weir that the minutes of the 2016 AGM be adopted as circulated.
CARRIED.

5.0 Addresses and Discussions: The Annual Report was circulated for review and discussion.

6.0 Presentation of 2016 Financials: Copies of the 2016 FCSS Financials were circulated for review.

2017-AGM3: Moved by Jack Surbey that the 2016 FCSS Financials be adopted as presented.
CARRIED.

7.0 Appointment of External Public Accountant:

2017-AGM4: Moved by Jack Surbey that Rowland Parker and Associates conduct the 2017 annual Review Engagement for Ponoka Family and Community Support Services. **CARRIED.**

8.0 Appointment of 2 board members to conduct a review of 2017 financial statement:

2017-AGM5: Moved by Mark Matejka that Doug Gill and Tamara Armitage Cline be appointed to conduct the 2017 financial review for Ponoka Family and Community Support Services.
CARRIED.

9.0 Introduction of Board Members and Executive Committee: We will be losing board members, Lauralee Wygiera and Jack Surbey. Three new board members were appointed tonight, Ed Seto, Lynn Lawrence and Qian Meng to the Ponoka FCSS Board.

10.0 Rescind Motion 2016-AGM3:

2017-AGM6: Lauraine Weir moved to rescind motion 2016-AGM3 with Jack Surbey seconding that motion. **Carried Unanimously.**

11.0 Adjournment:

2017-AGM7: Moved by Alana Cissell that the meeting be adjourned at 4:59 p.m. **Carried.**

Chairperson
Doug Gill

Executive Director
Shannon Boyce-Campbell

Recording Secretary
Shannon Epp

Date Approved: _____